

**Wyoming PBS
Equal Employment Opportunity
Public File Report
For the period 6/1/2013 to 5/31/2014**

Wyoming PBS is a service of Central Wyoming College a public institution of higher education governed locally by the Fremont County Community College District through a board of elected trustees and as part of a state-wide system of community colleges administered by the Wyoming Community College Commission. Central Wyoming College is the licensee of KCWC-FM, KCWC-DT, KWYP-DT, KPTW-DT and associated microwave and translator systems. In the year beginning June 1, 2013 and ending May 31, 2014 Central Wyoming College filled the following employment vacancy for Wyoming PBS.

Wyoming PBS Senior Production Specialist

This open position was posted on 6-25-13 and filled on 11-25-13. A total of 16 applicants applied for the position. Phone interviews were conducted with 4 candidates. One candidate was invited to interview on campus and was subsequently offered and accepted the position. The candidate who eventually accepted the position responded to a personal contact from a Wyoming PBS staff member indicating that the position was open.

The **Wyoming PBS Production Specialist** position opening was advertised in the following: : CPB Website, CWC on campus and website, Facebook, Mandy.com, NETA Website, PBS Website, Riverton Ranger, Lander Journal, Wind River News, TV Jobs.com, Wyoming PBS website, Wyoming Work Force website and by word of mouth.

Wyoming College which processed the applications and coordinated the interview and hiring process according to college policy 7.1.2 which includes the following statements:

“3. All job announcements and help wanted ads will display the following statement: "Central Wyoming College does not discriminate on the basis of race, color, national origin, ancestry, sex, age, religion, or disability in admission or access to, or treatment or employment in, its education programs, services or activities.”

4. All other qualifications being equal, an effort will be made to select members of ethnic minorities, women, Vietnam-era disabled veterans, persons of disability and/or persons between ages 40-70 to fill vacant positions.”

Contact information for the recruitment sources identified in the 2013- 2014 public file reports

CPB Website: www.cpb.org/jobline

CWC on campus and website: www.cwc.edu posted by: jgoodric@cwc.edu

Facebook: www.facebook.com/WyomingPBS?ref=hl Jennifer Amend 307-856-6944

Mandy.com: www.mandy.com/2/mypost.cfm

NETA Website: www.netaonline.org/jobs

PBS Website: <https://secure.connect.pbs.org/home> job board

Riverton Ranger, Lander Journal, Wind River News by: rangerads@wyoming.com

TV Jobs online: www.tvjobs.com/cgi-bin/jobs2/employers/postjob.cgi

Wyoming PBS website: www.wyomingpbs.org posted by: Jennifer Amend 307-856-6944

Wyoming Work Force: www.wyomingworkforce.com posted by: sedan@state.wy.us